

# Juneteenth Celebration

## Vendor Application



**Saturday, June 15, 2024**  
**4 pm to 9 pm**



Welcome to the Juneteenth Celebration!

List below is the vendor opportunities for this event. Please read carefully and fill out the last page if interested. If you have any questions. Please feel free to reach out the Community Events Coordinator at [cjones@yorksc.gov](mailto:cjones@yorksc.gov) or 804-984-2645.

### **Event, \$150**

- ⇒ 10'x10' space at event
- ⇒ Event day mentions during announcements

### **Food, \$75**

- ⇒ Opportunity to sell food and beverage at event

## IMPORTANT VENDOR INFORMATION

### FOOD VENDORS

Food vendors are required to comply with all provisions of South Carolina Department of Health & Environmental Control (SCDHEC) Regulation 61-25: **Retail Food Establishments**, which are applicable to its operation. The health authority may augment such requirements when needed to ensure the Service of safe food may prohibit the sale of certain potentially hazardous food and may modify specific requirements for physical facilities when in the opinion of the health authority, no health hazard will result.

### CITY OF YORK FESTIVAL CODES & REGULATIONS

All vendors are reminded that there must be a minimum of three (3) feet clearance on both sides of fire hydrants for a total of six (6) feet clearance around all hydrants.

All food vendors who prepare items for consumption on-site will be inspected through the City of York Fire Department Inspector and requirements must be met before vendor will be allowed to operate:

**Fire Code IFC 904.12.5, 904.12.5.1, 904.12.5.2 & 906:** all food vendors utilizing cooking equipment involving vegetable or animal oils shall be protected by a Class (K) rated portable extinguisher. Portable fire extinguishers shall be provided within a 30-foot (9144 mm) travel distance of commercial-type cooking equipment. Cooking equipment involving solid fuels or vegetable or animal oils and fats shall be protected by a Class (K) rated portable extinguisher in accordance with Section 904.11.5.1 or 904.11.5.2, as applicable.

♦ **Section 904.12.5.1** – all solid fuel cooking appliances, whether or not under a hood, with fireboxes 5 cubic feet (0.14 m<sup>3</sup>) or less in volume shall have a minimum 2.5-gallon (9L) or two 1.5 gallon (6L) Class (K) wet-chemical portable fire extinguishers located in accordance with Section 904.11.5.

♦ **Section 904.12.5.2** – when hazard areas include deep fat fryers, listed Class (K) portable fire extinguishers shall be provided, as follows:

1. For up to four (4) fryers having a maximum cooking medium capacity of 80 pounds (36.3 kg) each – one Class (K) portable fire extinguisher of a minimum 1.5-gallon (6L) capacity.

2. For every additional group of four (4) fryers having a maximum cooking medium capacity of 80 pounds (36.3 kg) each – one additional Class (K) portable fire extinguisher of a minimum 1.5-gallon (6L) capacity shall be provided.

3. For individual fryers exceeding 6 square feet (0.55 m<sup>2</sup>) in surface area – Class (K) portable fire extinguishers shall be installed in accordance with the extinguisher manufacturer's recommendations.

All other non-food vendors shall have at minimum one (1) 10-pound ABC fire extinguisher.

♦ **Section 3106.5.1**—Separation from tents or structures. Cooking appliances or devices that produce sparks or grease-laden vapors or flying embers (firebrands) shall not be used within 20 feet (6096 mm) or a tent or temporary structure. **Exceptions:** Designated cooking *tents* not occupied by the public when *approved* by the *fire code official*.

**Fire Code IFC 6103.1 & NFPA 58/5.2.1.4:** all LP-gas equipment shall be installed in accordance with the International Fuel Gas Code and NFPA 58, except as otherwise provided in this chapter. Containers that show excessive denting, bulging, gouging, or corrosion shall be removed from service.

**Fire Code IFC 6103.1 & NFPA 58/5.9.6:** all LP-gas equipment shall be installed in accordance with the International Fuel Gas Code and NFPA 58, except as otherwise provided in this chapter. All gas lines shall be in good shape; cracked lines, and any other non-conformities will not be allowed.

**Fire Code IFC 906.1:** all vendors equipped with portable generators and where flammable or combustible liquids are stored, used or dispensed shall be provided with an approved portable fire extinguisher. All portable fire extinguishers shall have a minimum rating of 2-A: 10-B:C and be provided with an approved annual maintenance tag.

### **SOUTH CAROLINA RETAIL LICENSE**

South Carolina Department of Revenue requires every person who engages in business in the state of South Carolina as a retailer must obtain a *South Carolina Retail License* before making any sales. **THIS IS NOT THE SAME AS OBTAINING A CITY OF YORK BUSINESS LICENSE.** If you have more than one business outlet, you must have a separate retail license for each location. Under South Carolina Department of Revenue's categories this festival is considered a RETAIL EVENT, for which an admissions fee is NOT required for entering the event. If you are operating at a Retail Event, you will be required to register for a retail license to collect and remit the South Carolina sales tax.

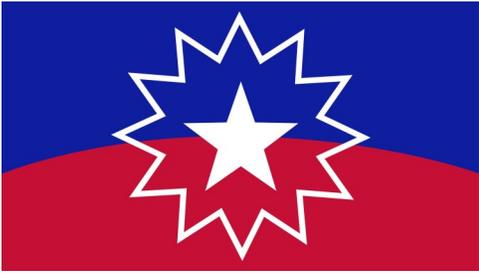
If you are an exempt organization devoted exclusively to public or charitable purposes (aka "non-profits"), you are exempt from the sales tax and the retail license requirements. You may be required to complete and submit an application for Sales Tax Exemption (Form ST-387).

### **Non-profit organizations falling within the exemption are:**

- Public libraries and churches
- Charitable trusts and foundations
- The American Legion, the Veterans of Foreign Wars, the Disabled American Veterans, Fleet Reserve Association, and the Marine Corps League or any similar Veterans' Organization chartered by the Congress of the United States
- The Young Women's Christian Association (YWCA), Young Men's Christian Association (YMCA) and the Salvation Army
- The Boy Scouts of America and The Girl Scouts of America
- The South Carolina Association of Future Farmers of America
- Any fraternal society, corporation, or association
- Any religious, charitable, educational, or literary society, corporation, or other association
- Volunteer fire departments and rescue squads
- All community owned recreation facilities opened to the general public and operated on a non-profit basis
- All non-profit or community theater companies, symphony orchestras, county and community arts councils and commissions and other such companies

It is the vendor's responsibility to withhold and remit all applicable state and federal taxes. For further information, please contact the South Carolina Department of Revenue at (803) 896-1350 or email at [TaxRegistration@dor.sc.gov](mailto:TaxRegistration@dor.sc.gov).

Should you have any questions regarding the event, feel free to contact the Community Events Coordinator at (803) 984-2645 or via email at [events@yorksc.gov](mailto:events@yorksc.gov).



# Juneteenth Celebration Vendor Application

Saturday, June 15, 2024  
4pm to 9pm

Vendor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Social Media: \_\_\_\_\_

City of York Business License: \_\_\_\_\_ SC Retail License: \_\_\_\_\_

Vendor Option:	Major	Partner	Event	Food
Total Dimensions <i>(Food Vendors Only)</i>	Cooking with Grease? <i>(Food Vendors Only)</i>		Yes No	Generator <i>(Circle One)</i> : <i>Must be a quiet generator (60-50 DBA)</i>
				Yes No

**Along with your completed application, please be sure to submit the following:**

1. Production description/menu, including prices
2. Picture of Set-up/Food Truck
3. Complete Dimensions (width and depth) of space, including food truck, trailer, canopies, tents, trailer tongues, etc.

*I hereby agree to indemnify, save, and hold harmless the City of York, its subsidiaries, agents, volunteers, sponsors, and/or any other persons or representatives from any and all liability arising out of or in any way relating to my participation in the Juneteenth Celebration on Saturday, June 15, 2024. The City of York reserves the right to reject any application and refuse admittance to any persons or vendor which in our sole opinion is not keeping with the quality or safety of the festival. I also understand my failure to comply with the rules and regulations of Juneteenth Celebration will terminate my right to continue to participate as a vendor in Juneteenth Celebration. I hereby release all sponsors, promoters and officials of the City of York, and Juneteenth Celebration from any claims of injury or damages resulting from participation in this event.*

\_\_\_\_\_ **(initials)**

*South Carolina law requires vendors conducting sales in South Carolina to have a valid SC retail license, report and pay the applicable sales tax.*

\_\_\_\_\_ **(initials)**

**Food vendors** must comply with South Carolina's Department of Health and Environmental Control's Regulation 61-25 Retail Food Establishments. You are responsible for obtaining and reviewing a copy of SC DHEC's Regulation 61-25 Retail Food Establishments.

\_\_\_\_\_ **(initials)**

*By signing below, the vendor agrees to abide by the rules and regulations set forth by the City of York and assumes complete responsibility for installing, handling, and staffing its space allocated during Juneteenth Celebration.*

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>					<b>APPROVED?</b> (Circle One) Yes No	
Total Due:	\$	Received:	Date:	_____	Received by:	_____
Form of Payment (Circle One)	Cash	Money Order	Check	Check # _____		
Balance:	\$	Received	Date:	_____	Received by:	_____
Form of Payment (Circle One)	Cash	Money Order	Check	Check # _____		