

Approved

***City of York Board of Architectural Review
Minutes
February 5, 2024***

Members present:

Chairperson Beth Johnston
Linda Lowman
Gene Gaulin
Diane Hanlon
Quinn Witte
Amber Palmer

Members absent:

Missy Coleman

Others present:

Planning Director Breakfield
Zoning Administrator Blackston
(See sign – in sheet)

Chairperson Beth Johnston called the meeting to order at 6:30 p.m.

The first item of business was approval of the draft Minutes from the December 4, 2023 meeting. Upon a Motion by Gene Gaulin, seconded by Diane Hanlon, the Board unanimously approved the draft Minutes.

The second item of business was consideration of a certificate of appropriateness (COA) application for exterior renovations for 7 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

Upon a Motion by Diane Hanlon, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The third item of business was the election of the Board Chairperson and Vice – Chairperson.

Diane Hanlon made a Motion to nominate Beth Johnston for Chairperson, Linda Lowman seconded and the Board unanimously approved the Motion.

Diane Hanlon made a Motion to nominate Gene Gaulin as Vice – Chairperson, Amber Palmer seconded and the Board unanimously approved the Motion.

The fourth item of business was documentation of certificate of appropriateness applications.

The fifth item of business was an update regarding staff-approved certificates of appropriateness. Zoning Administrator Blackston indicated that there were no (0) staff-approved COA applications to report at this meeting.

There being no further business, the meeting was adjourned at 6:37 pm.

Respectfully submitted,

C. David Breakfield, Jr.
Planning Director

Amanda C. Blackston
Zoning Administrator

cc: File, Board of Architectural Review 2/5/2024
Dalton Pierce, City Manager